

Trip Coordinator's Put-In Checklist

This is a basic list of items that a Trip Coordinator (TC) should cover at a trip's put-in or at the beginning of an event. It is helpful to have a Participant check off the items that the TC covers and insure that nothing is missed.

Trip Leader _____

Trip Date _____

Trip/Event Name _____

_____ ACA waivers, fees and roster

_____ Introduction to the site

_____ Present and expected weather conditions

_____ Present water level and class of rapids to be run

_____ Personal equipment, clothing and gear you should have:

_____ PFD, helmet [for Class II whitewater and above] and clothing

_____ Water and food

_____ Sunscreen

_____ Safety procedures – signals and the case of swimming or capsize

_____ Location of safety equipment

_____ No alcohol or drugs

_____ Special medical conditions we need to know about

I listened to and observed the trip leader cover the following topics

Witnessed by _____ Date _____